



**Arizona Department of Health Services
Office for Children with Special Health Care Needs
Integrated Services Grant**



**Parent Action Council
March 16, 2006
Conference Call Meeting Minutes**

In June 2005, the Arizona Department of Health Services, Office for Children with Special Health Care Needs was awarded a three year grant entitled, "Integrated Services for Children with Special Health Care Needs, Priority #5: The President's New Freedom Initiative: State Implementation Grants for Integrated Community Systems for Children with Special Health Care Needs." The Grant was awarded by the U.S. Department of Health and Human Services, Health Resources and Services Administration, Maternal and Child Health Bureau (MCHB). The Grant proposes the creation of the newly formed Arizona Integrated Task Force and eight (8) committees comprised of stakeholders from governmental and state agencies, local, and community level providers, parents, children and youth with special health care needs (CYSHCN), and their families. The Parent Action Council has been formed for this purpose and held its inaugural meeting on January 12, 2006 at the Arizona Department of Health Services in Phoenix.

Parent Action

Council Purpose:

Provide a single informational resource about all activities involving parents throughout the state, and to facilitate cross training, and mentoring of all parents. The Council will review local activities and make recommendations to the Task Force.

Facilitator:

Marta Urbina
Health Program Manager III
AZ Dept. of Health Services-Office for Children with Special Health Care Needs

Principle Investigator:

Jacquilyn Kay Cox, PhD
Section Manager-Data, Planning and Evaluation
Principal Investigator - Integrated Services Grant
AZ Dept. of Health Services - Office of Children with Special Health Care Needs

Attendees:

Barbara Bowen – Action Partnership for People with Special Needs
Laudie Bratlien – Parent Leader
Cecilia Bustamante – Parent Leader

Trini Ferra - Parent Leader
 Art Gode – Kingman Area Partnership for Children with Special Needs
 Ginny Love – Action Partnership for People with Special Needs
 Liz McClain – PGBHA Family Support Partner/Family Empowerment Network Parent Leader
 Linda B. Strayer - Tucson Community A.C.T.I.O.N. Team
 Twila Pochoema – Turtle Nation Coalition Movement
 Marta Urbina - AZ Department of Health Services/OCSHCN

MEETING ITEM	SPEAKER	DISCUSSION	ACTION ITEMS
Welcome & Introductions	Marta Urbina, Council Members Linda Strayer	Everyone introduced themselves and shared information about their children and families. Introduced two new Parent Action Council members from Sierra Vista, Laudie Bratlien and Cecilia Bustamante. Linda not only recruited both parents but has also committed to providing mentoring on the Integrated Services Grant and the Community Development approach and philosophy.	
Denise Jones resigns from the Parent Action Council	Marta Urbina	Marta reported that she had received a faxed letter from Denise the morning of 3/16/06 submitting her resignation. Marta will follow-up with Denise and report back to all in April's meeting.	Add to April 13, 2006 meeting agenda.
Increasing the number and diversity of the Parent Action Council membership	Council Members	The Council members did not recall receiving the family profile. The profile will be sent to everyone again and all are encouraged to make revisions, enhancements and recommendations so that this tool can be finalized.	Resend the family profile to Council members
Training	Council Members	Not all the team members had an opportunity to be part of the last conference call so took some time to recap what was discussed. Some of the Council members mentioned that often they learn about training from flyers they receive (answering the questions of who, where, when, what, why and how). This information can be forwarded without completing the training/education tracking	

	<p>Barb Bower, Ginny Love</p> <p>Twila Pochoema</p> <p>Liz McClain</p>	<p>form.</p> <p>We discussed a number of examples for parent driven or oriented trainings. The Parent Community Development Leaders with the Action Partnership for People with Special Needs raised the question about having Jim Murray from the Arizona Center for Disability Law to their Medical Home Family Group.</p> <p>Twila is also the Hopi Tribal Liaison with Raising Special Kids. She reflected on the training she provides to her community that is parent driven.</p> <p>Liz shared a known resource for training information. The Arizona Department of Education supports the Enhancing Arizona's Parent Networks website, www.ade.az.gov/ess/eapn , click on EAPN resource links "Training and Event Calendar."</p>	
Preparation for our next face to face meeting	Council Members	<p>An e-mail will be sent to Council members along with the documents they have been asked to review, enhance, and tweak as necessary. The body of the e-mail should include a listing of the documents attached. This will help ensure that everyone has received the entire e-mail. Council members will be asked to respond that they have received their e-mail by simply responding "got it".</p> <p>Council members who do not have access to e-mail will have the information sent via e-mail or FedEx.</p>	Marta will send out all the documents for review and approval so we can finalize during our meeting in April
Next Parent Action Council Meeting		March 16, 2006 10 – 11 a.m. at the Arizona Department of Health Services, 150 N. 18th Avenue, Phoenix in Conference Room 345 (3rd floor).	